



# FRANKLIN TOWNE CHARTER ELEMENTARY SCHOOL

4259 Richmond Street ♦ Philadelphia, PA 19137 ♦ (215)-289-3389 ♦ (215) 288-4041 fax

November 13, 2019

Dear Franklin Towne Parents/Guardians,

**Candyland Rally** – Tomorrow, we will host our first rally where we will celebrate the early accomplishments of this school year! Our theme for the rally is Candyland. To clarify, in the event any prior communication regarding the rally has been confusing or seems contradictory, it will be a dress down day where students are expected to either wear their colored Towne House shirts or may dress in the theme of Candyland (regardless of House color). We are looking forward to a sweet event with the students!



**Morning Drop-off Procedures:** It is with all students' safety in mind that we urge drivers to exercise care and patience when driving. To ensure drop off in the morning is done safely and speedily and to increase the efficiency of the morning admission process, please be reminded of the following guidelines.

- Please follow the signs and merge all traffic into the curbside lane of the driveway adjacent to the student entrance door. There are now 3 designated drop off spots. Vehicles should pull up to the furthest available drop-off spot.
- Students should be ready to exit the vehicle when you pull up to the door. Tasks such as packing bookbags or signing paperwork should be done ahead of time.
- All students walking to the building from the parking lot MUST use the crosswalk.
- To allow busses to exit our campus without issue, do not double park on Bristol Street nor block areas close to the driveway.

**Lost & Found:** Items are beginning to accumulate in our lost and found area. If your child has lost their jacket, lunch box, hat, etc....please have them check our lost and found (located in the cafeteria) during morning arrival and/or lunch period. Any items that go unclaimed will be donated by Thanksgiving.



**Food Drive:** Our FTCES Honor Society will be holding our annual food drive Monday, November 4<sup>th</sup> through Friday, November 15<sup>th</sup>. Any student who brings in one food item will earn a Towne dress down day on Friday, November 22<sup>nd</sup>. See the flyer at the end of this newsletter for the types of food we are hoping to receive to help families in our community. Thank you in advance for the generosity that will support people in the Towne family.

**Turkey Trot:** Student Council's Turkey Trot will be held on Wednesday, November 27<sup>th</sup>. All proceeds will benefit Towne Connections (please see attached letter) which provides support to struggling Towne families. Please consider supporting this worthwhile cause. More information will be sent home this week regarding participation in this worthy cause.

**Towne Connections:** Our last newsletter detailed our program that provides meals and necessities to struggling Towne families. If your family or you know of a Towne family that would benefit from our community's support, please let the school know by submitting a letter to the attention of Mr. Marren or by e-mailing [tmarren@franklintowne.org](mailto:tmarren@franklintowne.org). A more detailed letter regarding Towne Connections is below.

*"It may take a village to raise a child...but it takes a TOWNE to educate one."*

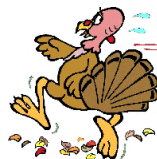
**School Meals:** Breakfast and lunch are served daily in the school cafeteria. Monthly breakfast & lunch menus can be found on the school's website under the Towne Parents – Food Services page. Breakfast is available daily beginning at 7:30am; prior to the start of classes, all students are welcome to enjoy breakfast in the cafeteria. If you are eligible for free or reduced price meals, this benefit applies to breakfasts as well as lunches.

**Winter Weather Dress Code:** With temperatures dropping suddenly this early in the year, parents and students are reminded to reference the dress code outlined in the Student Handbook. On snowy/bad weather days, students ARE permitted to wear boots to school. However, students MUST bring a pair of rubber soled sneakers to change into upon entering school in the morning. Sturdy shoes are a must to ensure student safety. Long sleeve shirts may be worn underneath the school uniform shirt as long as there is no writing on the sleeves. Students may also wear the black, embroidered Franklin Towne crewneck sweatshirt provided that their collared school shirt is worn underneath. Parents/guardians are also reminded that students should be clothed with suitable jackets in order to use the playground which we will continue to utilize, weather-permitting.

**Winter Weather:** Now that the cold has arrived, a reminder that any school closures, delays, or early dismissals will be reported through the school website, phone blast, and through local media outlets. In the event of a two-hour delay occurs, morning bus pick up and admission times will be pushed back (please note that breakfast will not be served, but lunch will be served).

**Calendar Dates to Remember:**

Thurs	Nov 14 <sup>th</sup>	Rally – Candyland or House dress down
Fri	Nov 15 <sup>th</sup>	Last day for Food Drive donations
Tues	Nov 19 <sup>th</sup>	1 <sup>st</sup> Marking Period Honor Roll dress down
Fri	Nov 22 <sup>nd</sup>	Towne Dress Down for Food Drive Donation
Mon-Tues	Nov 25 <sup>th</sup> -26 <sup>th</sup>	Kindergarten Parent Conferences, no K students/classes
Wed	Nov 27 <sup>th</sup>	Towne Dress Down Day Turkey Trot 12pm noon dismissal – Grades 1-8 12:15 dismissal – Grade K No ASP
Thurs-Fri	Nov 28 <sup>th</sup> -29 <sup>th</sup>	School Closed – Thanksgiving Break



Once again, thank you to everyone and we look forward to a successful school year with you and your child!  
All the best,

A handwritten signature in black ink that reads "Eugenia Koo".

Eugenia Koo  
Principal  
Franklin Towne Charter Elementary School





# Share the Love Food Drive

Honor Society's Annual Food Drive

Earn points for your house & a dress down day



Canned Vegetables • Canned Fruit •  
Cranberry Sauce • PB & Jelly

Beans • Chili • Mac & Cheese •  
Boxes of Granola Bars



Sauce (NO glass bottles)  
Turkey Gravy • Soup (NO glass bottles) •

Cereal • Oatmeal •  
Pancake or Waffle Mix

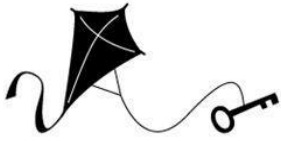


Rice • Stuffing •  
Instant Mashed Potatoes

Every student who donates  
at least one food item will  
receive a dress down day  
on Friday, November 22nd

## November 4th-14th

Please, No glass & No  
refrigerated items!  
Thank you for sharing!



## FRANKLIN TOWNE CHARTER ELEMENTARY SCHOOL

4259 Richmond Street ♦ Philadelphia, PA 19137 ♦ (215)-289-3389

November 2019

To our Franklin Towne Families:

Each year our students and staff raise funds to benefit and support Towne Connections through our annual Turkey Trot event taking place in just a few weeks. Towne Connections provides meals and other major necessities to struggling Towne families who may be dealing with a sickness or death in the family, job loss, or poor health making it especially difficult to provide meals to their children during the holiday season.

As the holiday season approaches, we are welcoming letters from our Towne families who are facing particularly tough times and would be grateful for a food basket or help with some holiday gifts. If your family, or a Towne family you know of, would benefit from the assistance of Towne Connections, please write a note explaining why the help is needed and how we can help your family. If you are writing for another Towne family, please include why the help is needed, how we can help the family, and the recipient's name and phone number. We do contact all families that are nominated for assistance through Towne Connections. Please keep in mind, this is limited to Towne families only. While we do accept letters for families in need throughout the year, in order to be considered for a food basket, we ask that you send your referral letters in by Wednesday, November 13<sup>th</sup>.

Letters requesting our help can be emailed to [tmarren@franklintowne.org](mailto:tmarren@franklintowne.org), dropped off to the front desk to the attention of Mr. Marren, or mailed to the school c/o Towne Connections, Franklin Towne Charter Elementary School, 4259 Richmond Street, Philadelphia, PA 19137.

Warmest Regards,

*Mr. Marren*

Timothy Marren  
Assistant Principal  
Franklin Towne Charter Elementary School



# FRANKLIN TOWNE CHARTER ELEMENTARY SCHOOL

4259 Richmond Street ♦ Philadelphia, PA 19137 ♦ (215)-289-3389 ♦ (215) 288-4041 fax

Fall 2019

Dear Parent(s)/Legal Guardian(s):

Your child attends Franklin Towne Charter Elementary School, which receives Federal Title I funds to assist students in meeting state achievement standards. Throughout the school year, we will be providing you with important information about this law and your child's education. This letter lets you know about your right to request information about the qualifications of the classroom staff working with your child.

At Franklin Towne Charter Elementary School, we are very proud of our teachers and feel they are ready for the coming school year and are prepared to give your child a high-quality education. As a Title I school, we must meet federal regulations related to teacher qualifications as defined in ESEA. These regulations allow you to learn more about your child's teachers' training and credentials. We are happy to provide this information to you. At any time, you may ask:

- Whether the teacher met state qualifications and certification requirements for the grade level and subject he/she is teaching,
- Whether the teacher received an emergency or conditional certificate through which state qualifications were waived, and
- What undergraduate or graduate degrees the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration.

You may also ask whether your child receives help from a paraprofessional. If your child receives this assistance, we can provide you with information about the paraprofessional's qualifications.

The Every Student Succeeds Act (ESSA) which was signed into law in December 2015 and reauthorizes the Elementary and Secondary Education Act of 1956 (ESEA) includes additionally right to know requests. At any time, parents and family members can request:

- Information on policies regarding student participation in assessments and procedures for opting out, and
- Information on required assessments that include
  - subject matter tested,
  - purpose of the test,
  - source of the requirement (if applicable),
  - amount of time it takes students to complete the test, and
  - time and format of disseminating results.

Our staff is committed to helping your child develop the academic knowledge and critical thinking he/she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals meet applicable Pennsylvania state requirements. If you have any questions about your child's assignment to a teacher or paraprofessional, please contact Eugenia Koo, Principal, at 215-289-3389.

Sincerely,

Joseph Venditti  
Chief Executive Officer

***"It may take a village to raise a child...but it takes a TOWNE to educate one."***